

UNIVERSITY OF LAGOS**AKOKA, NIGERIA****INVITATION TO TENDER**

The University of Lagos a Federal Tertiary Institution established by the University of Lagos Act, 1967 (as amended) CAP U9 Laws of the Federal Republic of Nigeria, 2004 and having its main campus at Akoka, Yaba, Lagos, Nigeria is desiring of embarking on the under-listed projects to be procured with Auxiliary Funds. Interested and reputable bidders are hereby invited to indicate interest in the tender exercise for projects as described hereunder:

S/N	Projects	Contract No.	Scope	Non-Refundable Prequalification Fees
LOT1	Proposed Renovation and Upgrade of the Health Centre Building.	UL/AUX/17/PU/15	The project includes, refurbishment work on windows, doors, blockwalls, wall, floor and Ceiling finishes, Roof covering, Mechanical and electrical Services.	N20,000.00
LOT 2	Proposed Construction of Pharmacy Building at the Health Centre	UL/AUX/17/PU/16	The project includes Substructure, Frames and Upper Floors, Roof Structure and covering, Wall and Floor and Ceiling finishes, Electrical, Mechanical and Engineering Services.	N20,000.00
LOT 3	Proposed Renovation of Distance Learning Institute	UL/AUX/17/PU/17	The project includes refurbishment work on windows, doors, blockwalls,, Roof Structure and covering, Wall and	N 20,000.00

Lecture Theatre
Building.

Floor and Ceiling
finishes, Electrical and
Mechanical Services
including provision of
lecture room furniture.

ELIGIBILITY REQUIREMENTS

Bidders are mandated to submit the documents listed hereunder as same shall comprise the technical documents:

(a) Evidence of Certificate of Incorporation with the Corporate Affairs Commission (CAC), Memorandum and Article of Association of the company along with Particulars of Directors (Form CO7) and up to date Annual Returns with CAC.

(b) A Sworn Affidavit certifying as follows:

The company is not in receivership, insolvency or bankruptcy.

The company does not have any director who has been convicted by any court in Nigeria and any other country for criminal offences in relation to fraud or financial impropriety.

That no officer of the University of Lagos or BPP is a former or present director or shareholder of the company.

That all information presented in the documents are true and correct in all particulars

(c) Company Audited Accounts for the last three (3) years (2014, 2015 and 2016) duly signed and stamped by a professional accounting / audit firm and signed by the Client.

(d) Evidence of Tax Clearance Certificate for the last three (3) years (2014, 2015 and 2016).

(e) Pension Clearance Certificate valid for 2017 issued by the National Pension Commission (PENCOM).

(f) Industrial Training Fund (I.T.F.) Certificate of Compliance valid for 2017.

(g) Nigeria Social Insurance Fund (NSITF) Clearance Certificate valid for 2017.

(h) List of key personnel stating their designation, qualification and years of experience (copy of certificates are to be attached).

- (i) Company's Health Safety and Environment policy.
- (j) Satisfactory bank reference from a reputable bank stating the Company's creditworthiness and ability to be granted financial support for the project execution if the need arises.
- (k) Evidence of registration on the National data base of Contractors, Consultants and Service Providers by inclusion of Interim Registration Report valid for 2017 issued by the Bureau of Public Procurement (BPP).
- (l) Evidence of payment of non-refundable pre-qualification fee at the Cash Office of University of Lagos with a certified bank cheque.

Other mandatory requirements for each of the projects are listed as follows:

In respect of LOT 1 –

- (a) Bidders shall have an average annual turnover of not less than N127,000,000.00 (One Hundred and Twenty Seven Million Naira Only).
- (b) Evidence of work experience as the main contractor executing or having executed a minimum of three (3) Renovation and Upgrade or Construction of Building contracts completed over the last five years, two (2) of which must be a minimum of 2-storey building. Copy of award letters, last interim certificate of valuation for on-going projects, completion certificate and final maintenance certificates where applicable are to be enclosed.
- (c) The following are the minimum requirements for the technical/professional staff:
 - (i) One (1) ARCON Registered Architect with practicing license valid for 2017
 - (ii) One (1) COREN Registered Civil Engineer with practicing license valid for 2017
 - (iii) One (1) QSRBN Registered Quantity Surveyor with practicing license valid for 2017
 - (iv) One (1) COREN Registered Electrical Engineer with practicing license valid for 2017
 - (v) One (1) COREN Registered Mechanical Engineer with practicing license valid for 2017
 - (vi) One (1) CORBON Registered Builder with practicing license valid for 2017

In respect of LOT 2 –

(a) Bidders shall have an average annual turnover of not less than N98,000.000.00 (Ninety Eight Million Naira Only).

(b) Evidence of work experience as the main contractor executing or having executed a minimum of three (3) Building contracts completed over the last five years, two (2) of which must be a minimum of 2-storey building. Copy of award letters, last interim certificate of valuation for ongoing projects, completion certificate and final maintenance certificates where applicable are to be enclosed.

(c) The following are the minimum requirements for the technical/ professional staff:

(i) One (1) ARCON Registered Architect with practicing license valid for 2017

(ii) One (1) COREN Registered Civil Engineer with practicing license valid for 2017

(iii) One (1) QSRBN Registered Quantity Surveyor with practicing license valid for 2017

(iv) One (1) COREN Registered Electrical Engineer with practicing license valid for 2017

(v) One (1) COREN Registered Mechanical Engineer with practicing license valid for 2017

(vi) One (1) CORBON Registered Builder with practicing license valid for 2017

In respect of LOT3-

(a) Bidders shall have an average annual turnover of not less than N 250,000.000.00 (Two Hundred and Fifty Million Naira Only).

(b) Evidence of work experience as the main contractor executing or having executed a minimum of two (2) Renovation and Upgrade or Construction of Building contracts completed over the last five years, one (1) of which must be a minimum of 2-storey building comprising of classrooms or lecture rooms / halls or auditorium. Copy of award letters, last interim certificate of valuation for ongoing projects, completion certificate and final maintenance certificates where applicable are to be enclosed.

(c) The following are the minimum requirements for the technical/ professional staff:

(i) One (1) ARCON Registered Architect with practicing license valid for 2017

(ii) One (1) COREN Registered Civil Engineer with practicing license valid for 2017

(iii) One (1) QSRBN Registered Quantity Surveyor with practicing license valid for 2017

- (iv) One (1) COREN Registered Electrical Engineer with practicing license valid for 2017
- (v) One (1) COREN Registered Mechanical Engineer with practicing license valid for 2017
- (vi) One (1) CORBON Registered Builder with practicing license valid for 2017

COLLECTION OF TENDER DOCUMENTS

Tender documents shall be made- available to interested bidders on presentation of the receipt issued at UNIL AG Cash Office in respect of the Tender from the office of:

**The Ag. Head, Procurement Unit
Room 806,
Eighth Floor, Senate House,
University of Lagos,
Akoka, Yaba, Lagos.**

SUBMISSION OF TENDER DOCUMENTS

Please note that Bidders are mandated to submit Technical Documents and Financial Documents separately as stated below:

(A) TECHNICAL DOCUMENTS

- (i) The two (2) sets of Technical documents should be submitted, an original and a copy version in A4 sized paper, spiral bound, numbered serially with documents arranged orderly and duly signed by your Company authorized signatories.
- (ii) The two (2) sets of the Technical documents should be packaged in an envelope, clearly labeled with the bidder's name and the name of the project boldly marked on the envelope as: Technical Documents for..... (Title of Project)

(B) FINANCIAL DOCUMENTS

The two (2) sets of the Standard Bidding documents, an original and a copy version should be packaged in an envelope, clearly labeled with the bidder's name and the name of the project boldly marked on the envelope as: Financial Documents for.....(Title of Project)

(C) The sealed Technical document envelope and the sealed Financial document envelope shall be enclosed together in a third envelope and boldly marked with the name of the bidder, project name and contract number, to be submitted **not later than 11am. on Thursday,14th September, 2017 to:**

**The Registrar
5thFloor, Council Affairs Office**

Room 524
University of Lagos,
Akoka, Yaba, Lagos.

The Technical documents shall be opened immediately following the deadline for the submission of bids at the University Council Chamber in die presence of all bidders and interested members of the public.

IMPORTANT INFORMATION

- (a) Failure to comply with the above requirements shall automatically result in the disqualification of a bidder.
- (b) The University Management reserves the right to verify the authenticity of any claim made in the Tender documents submitted by bidders.
- (c) The University Management reserves the right to annul the selection process at any time without incurring any liabilities and attributing any reason thereof.
- (d) The University shall not be responsible for any cost incurred by the bidders in connection with response to this advertisement.
- (e) Participation in this process and any related process neither creates any commitment nor establishes any legal relationship with the University of Lagos. It is merely a precondition for further consideration of the Tender.

Signed:

Dr. (Mrs.) Taiwo F. Ipaye, FNIM
Registrar & Secretary to Council